

MarRI-UK Programme Manager

Department	Design, Manufacture and Engineering Management (www.strath.ac.uk/engineering/designmanufactureengineeringmanagement/)		
Faculty	Faculty of Engineering (www.strath.ac.uk/engineering/)		
Staff Category	Knowledge Exchange	Reference No	352962
Reports To	MarRI-UK Director	Grade:	8
Salary Range:	£41526 - £51034	Contract Type:	Fixed Term (12 months)
FTE:	1 (35 hours/week)	Closing Date	Friday, 9 April 2021

Job Advert

Work undertaken by industry and academia has sought to shape an initiative called MarRI-UK, which addresses the lack of coordination and resource in maritime research and development. MarRI-UK will focus on research and innovation within mid TRL levels to address the 'valley of opportunity' between 'discovery and research' and 'commercialisation' of Maritime Technologies and Systems.

MarRI-UK will be hosted by the University of Strathclyde and is looking for a Programme Manager to provide leadership of MarRI-UK projects and programmes. This will be undertaken by working closely with the MarRI-UK members, funding bodies, and other stakeholders. Although the position will be based in Glasgow, remote-working will be required until normal business resumes. In the longer-term travel may be expected as MarRI-UK has a national remit.

Whilst funding for this position is guaranteed for 1 year, the postholder will be expected to drive the growth and income of MarRI-UK and for the role to become self-sustaining in the longer term. Continual employment will be offered either within MarRI-UK or one of the partner organisations.

To be considered for the role, you will have a good honours degree and PhD/higher degree (or equivalent professional experience), with substantial project management experience within a relevant research and innovation or maritime environment, e.g. industry, commerce, the public sector or the higher education sector. You will have experience in writing proposals to secure funding and you will have proven analytical and interpretational skills with experience of collating, writing, and presenting complex reports. You will be an excellent communicator with confidence in presenting to diverse audiences and able to influence a variety of stakeholders. You will have the ability to manage and prioritise your own workload, and work as part of a team.

Job Description

Brief Outline of Job:

To lead and manage MarRI-UK projects and programmes. To drive business development activities including engaging new members, and establishing a national and regional presence. To support the identification of MarRI-UK research roadmap and priorities and the development of proposals to secure research and innovation funding, including identifying and obtaining sources of funding of significant value. To play a key role in developing and delivering new knowledge exchange strategies; to disseminate, promote and publicise knowledge exchange outcomes in appropriate media; to lead associated research activities; and to carry out senior administrative tasks assigned by the Head of Department.

Main Activities/Responsibilities:

1.	Lead and manage the MarRI-UK projects and programmes towards innovative outcomes of national/ international significance and provide regular reports on programme progress to key stakeholders such as the MarRI-UK Director and Strategy Board.
2.	Support development and submission of proposals to appropriate external organisations for Research and Innovation (R&I) funding of significant value and manage projects awarded.
3.	Generate new R&I opportunities for significant impact and identify, adapt, devise and use appropriate R&I methodologies and techniques.
4.	Lead and develop internal and external networks of professional experts, researchers and leading thinkers in the field to foster R&I collaboration, to identify and deliver common R&I objectives, to engage potential new members and to generate income.
5.	Secure funding of significant value for R&I and consultancy activity ensuring that top quality feedback is received and business growth whenever possible.
6.	Support the development of research priorities road mapping and activities that complement the MarRI-UK R&I collaborative needs.
7.	Contribute to associated national acts such as Maritime 2050, Clean Maritime Plan, National Ship Building Strategy, etc. through, for example, providing reports and organising joint workshops. where appropriate.
8.	Contribute to the strategic and business development activities for MarRI-UK through, for example, developing new R&I strategies, building a national MarRI-UK presence through regional nodes, and planning for long-term sustainable development.
9.	Promote MarRI-UK to a range of audiences in pursuit MarRI-UK goals, through activities such as developing marketing material, web and publicity presence, social media communications, and attending relevant events either nationally or internationally.
10.	Plan and manage you own workload.
11.	Engage in continuous professional development.

Person Specification

Educational and/or Professional Qualifications

(E=Essential, i.e. a candidate must meet all essential criteria to be considered for selection, D=Desirable)

E1 Good honours degree and PhD (or, exceptionally, equivalent professional experience) in appropriate discipline

E2 Additional Education/qualifications in project management

D1 Additional Education/qualifications in maritime subject.

Experience

E3 Substantial project management and project delivery experience, with a track record of successfully managing a portfolio of projects

E4 Experience of setting direction and providing leadership for a team of individuals in a project delivery focused environment, building relationships across a range of stakeholders

E5 Experience in managing the activities of self including allocating work, and ensuring performance standards are met

E6 Experience of collating, writing, and presenting complex reports to senior management – financial and progress reports

E7 Experience of collating, writing, and presenting proposals to secure funding

E8 Experience in business development, continuous improvement of procedures and working practices

E9 Knowledge and experience of risk management

E10 Proven analytical and interpretational skills, including the ability to understand large amounts of complex data (e.g. finance budgets, resource plans), and make recommendations for strategies to manage issues

D2 Experience of working in, or for, the maritime sector

D3 Knowledge and experience of IP management

D4 Programme and portfolio management experience

Job Related Skills and Achievements

E11 Ability to work autonomously to plan and prioritise own and the team's workload with minimal input from higher management

E12 Ability to co-ordinate project team activities with colleagues at a range of levels across the internal and external organization

E13 Experience in improving project and programme management processes, delivering impactful improvements on project delivery and customer service

D5 Ability to work with SharePoint and Excel Macros is desirable

D6 Experience of projects in a research and innovation environment

Personal Attributes

E14 Excellent interpersonal and communication skills (oral and written), with the ability to listen, engage and persuade, and to present complex information in an accessible way to a range of audiences

E15 The ability to work independently, with minimum supervision, and as part of a small team

E16 Enthusiastic self-starter and able to work to deadlines

E17 Proven analytical and interpretational skills

Application Procedure

Applicants are required to complete an application form including the name of three referees who will be contacted before interview without further permission, unless you indicate that you would prefer otherwise. Applicants should also submit a Curriculum Vitae and a covering letter detailing the knowledge, skills and experience you think make you the right candidate for the job. Applicants should also complete the Equal Opportunities Monitoring Form.

Other Information

Further information on the application process and working at Strathclyde can be found on our website (<http://www.strath.ac.uk/hr/workforus>).

Informal enquiries about the post can be directed to Dr Tiffany Imron, MarRI-UK Co-ordinator, email: tiffany-sophiana-imron@strath.ac.uk

Conditions of Employment

Conditions of employment relating to the Knowledge Exchange staff category can be found at: [Conditions of Employment](#).

Rewards and Benefits

Our staff have access to a wide range of outstanding benefits that include financial rewards, family friendly and wellbeing benefits and career development opportunities, details of which can be found [here](#).

Probation

Where applicable, the successful applicant will be required to serve a 12 month probationary period.

Pension

The successful applicant will be eligible to join the Universities' Superannuation Scheme. Further information regarding this scheme is available from [Payroll and Pensions](#).

Relocation

Where applicable, the University offers a relocation package to support new employees who meet the eligibility criteria. The relocation package is offered as a contribution towards costs incurred, and is designed to be flexible, allowing staff to use the financial support available in the way that will be most helpful to them. Further details are outlined in the Relocation Policy.

Interviews

Formal interviews for this post will be held on Thursday, 22 April 2021.

Equality and Diversity

We value diversity and welcome applications from all sections of the community.

The University currently holds a Bronze Athena SWAN award, recognising our commitment to advancing gender equality in academia across all academic disciplines and professional and support functions.

University Values

The University's Values capture what we're all about: who we are, what we believe in and what we stand for. [Our Values](#) have been derived from how we act and how we expect to be treated as part of Strathclyde.

