



Teaching Associate (TESOL): Maternity Cover

Department	Strathclyde Institute of Education (www.strath.ac.uk/humanities/education/)		
Faculty	Faculty of Humanities and Social Sciences (www.strath.ac.uk/humanities/)		
Staff Category	Teaching	Reference No	600422
Reports To	Head of Institute	Grade:	7
Salary Range:	£36,024 - £44,263	Contract Type:	1 August 2024 – 11 Feb 2025
FTE:	1.0 FTE	Closing Date	Friday, 5 April 2024
Holidays	31 days + 11 statutory days Option to purchase additional holidays	On Site Facilities	Car parking, sports centre, catering
Pensions	Contributory pension scheme available to all staff including generous employer contribution.		
Training	Professional Development with Organisational and Staff Development Unit (OSDU) plus external training if required		
Family Friendly Benefits	Generous parental leave provision, on-campus nursery and options for flexible working		
Health and Wellbeing	University Sport centre, Occupational Health service, access to health and wellbeing events, cycle to work scheme, Employee Assistance Programme, agile working and established carers support network and carer friendly policies		

Job Advert

The Strathclyde Institute of Education seeks to appoint a Teaching Associate (TESOL) for maternity cover. The Strathclyde Institute of Education at the University of Strathclyde is the largest provider of teacher education in Scotland. We have a range of courses at national and international level that focus on the education of TESOL teachers at undergraduate and postgraduate level.

The successful candidate will have academic experience that allows them to contribute to courses focused on TESOL and intercultural communication. There is also an expectation that they will contribute to Education Studies more broadly and potentially also to other undergraduate Education courses. The candidate should be able to supervise Masters-level students in their dissertations. While this is a fixed-term post, we anticipate that the post-holder will play a full part in the life and activity of the Institute.

Job Description

Brief Outline of Job:

To deliver a range of established teaching modules and undertake student assessment activities, with support and guidance from senior colleagues as required; to collaborate with colleagues on course development and curriculum changes; to engage in relevant scholarship, professional and knowledge exchange activities; and input to administrative activities.

Main Activities/Responsibilities:

1.	As part of a teaching team, deliver a range of established teaching modules at undergraduate and postgraduate levels, with guidance from senior colleagues as required, in a manner that supports a research-informed approach to student learning.
2.	Plan and manage own workload, with guidance from colleagues as required.
3.	Develop own teaching materials and methods, with guidance, to ensure that defined learning objectives are met.
4.	Undertake student assessment and examination activities, with guidance, including the provision of appropriate feedback to students.
5.	Supervise students as required, providing direction, support and guidance.
6.	Critically evaluate and reflect on teaching practice and methodology and collaborate with colleagues on course development activities and in the planning and implementation of curriculum changes.
7.	Contribute to scholarship activities, continually updating professional knowledge and skills and incorporating this learning as appropriate into teaching delivery.
8.	Collaborate with colleagues on the development of knowledge exchange activities by, for example, participating in initiatives which establish educational links with industry and influence public policy and the professions.
9.	Contribute in a developing capacity to Institute, Faculty and/or University administrative and management functions and committees.
10.	Contribute to cognate research activities by providing specialist input based on professional expertise, experience and qualifications/registration.
11.	Engage in continuous professional development, which may include establishing, in a developing capacity, a personal portfolio of research activity.

Person Specification

Educational and/or Professional Qualifications

(E=Essential, i.e. a candidate must meet all essential criteria to be considered for selection, D=Desirable)

E1 Good honours degree and PhD (or equivalent professional experience) in appropriate discipline

D1 Membership of relevant Chartered/professional bodies (including Higher Education Academy)

Experience

E2 Sufficient breadth or depth of knowledge in the relevant discipline/s to deliver established teaching programmes at undergraduate and postgraduate levels and to contribute to course development and scholarship activities

E3 Ability to translate knowledge of advances in subject area into teaching and assessment methods and materials

D2 Experience of supervising students

D3 Experience of curriculum development

Job Related Skills and Achievements

E4 Developing knowledge of teaching and student assessment methods

E5 Ability to plan and organise own workload effectively

E6 Ability to work within a team environment

D4 Experience of relevant scholarship and/or research activities

D5 Experience of knowledge exchange related activities

Personal Attributes

E7 Excellent interpersonal and communication skills, with the ability to listen, engage and persuade, and to present complex information in an accessible way to a range of audiences

Other Information

Further information on the application process and working at Strathclyde can be found on our website (<http://www.strath.ac.uk/hr/workforus>).

Informal enquiries about the post can be directed to Professor Claire Cassidy, Acting Head of the Strathclyde Institute of Education (claire.cassidy@strath.ac.uk).

Conditions of Employment

Conditions of employment relating to Teaching Staff can be found here: [Conditions of Employment](#).

Rewards and Benefits

Our staff have access to a wide range of outstanding benefits that include financial rewards, family friendly and wellbeing benefits and career development opportunities, details of which can be found [here](#).

PVG Check

This position involves regulated work, making it a legislative requirement that the successful candidate becomes a member of the Protection of Vulnerable Groups Scheme. If appointed, employment with the University will not be confirmed, until membership of the Scheme has been received. The successful applicant will be precluded from working with protected groups until that time.

Probation

Where applicable, the successful applicant will be required to serve a 9 month probationary period.

Pension

The successful applicant will be eligible to join the Universities' Superannuation Scheme. Further information regarding this scheme is available from [Payroll and Pensions](#).

Relocation

Where applicable, the University offers a relocation package to support new employees who meet the eligibility criteria. The relocation package is offered as a contribution towards costs incurred, and is designed to be flexible, allowing staff to use the financial support available in the way that will be most helpful to them. Further details are outlined in the Relocation Policy.

Interviews

Interviews for this post will be held on Wednesday, 8 May 2024.

Equality and Diversity

The University of Strathclyde is a socially progressive institution that strives to ensure equality of opportunity and celebrates the diversity of its student and staff community. Strathclyde is people-oriented and collaborative, offering a supportive and flexible working culture with a deep commitment to our equality, diversity and inclusion charters, initiatives, groups and networks.

We strongly encourage applications from Black, Asian and minority ethnicity, women, LGBT+, and disabled candidates and candidates from lower socio-economic groups and care-experienced backgrounds.

University Values

The University's Values capture what we're all about: who we are, what we believe in and what we stand for. [Our Values](#) have been derived from how we act and how we expect to be treated as part of Strathclyde.

