



Strategic Research & Knowledge Exchange Development Manager

| | | | |
|--------------------------|---|--------------------|---------------------------------------|
| Section | Strategic Research & Knowledge Exchange Development Team | | |
| Directorate | Research And Knowledge Exchange Services (www.strath.ac.uk/rkes/) | | |
| Staff Category | Administrative and Professional | Reference No | 647793 |
| Reports To | Head of Strategic Research Funding | Grade | 8 |
| Salary Range | £45585 - £56021 | Contract Type | Open Contract |
| FTE | 1 (35 hours/week) | Closing Date | 11/10/2024 |
| Working Arrangements | Hybrid. The standard requirement across the University is that at least three days per week (based on 1FTE) will be spent working on-site (with flexibility as appropriate). | On Site Facilities | Car parking, sports centre, catering. |
| Holidays | 31 days + 11 statutory days Option to purchase additional holidays. | | |
| Pensions | Contributory pension scheme available to all staff including generous employer contribution. | | |
| Training | Professional Development with Organisational and Staff Development Unit (OSDU) plus external training if required. | | |
| Family Friendly Benefits | Generous parental leave provision, on-campus nursery and options for flexible working. | | |
| Health and Wellbeing | University Sport centre, Occupational Health service, access to health and wellbeing events, cycle to work scheme, Employee Assistance Programme, agile working and established carers support network and carer friendly policies. | | |

Job Advert

This is an exciting opportunity to join the Strategic Research and Knowledge Exchange Development Team in Research & Knowledge Exchange Services (RKES, the central research office of University of Strathclyde), RKES provides a range of professional services to: optimise the potential of the University's intellectual property; manage contractual agreements; and develop engagement with businesses, organisations and strategic partners. In particular, the Strategic Research and Knowledge Exchange Development Team support strategic funding applications, provide intelligence and foresight funding opportunities and maintain relationships with funders and collaborators.

Reporting to the Head of Strategic Research Funding, you will;

- support detailed proposal development and engagement with key funders of Research & Knowledge Exchange, with a particular focus on UK funding sources.

- help drive the implementation of the University’s Research & Knowledge Exchange Strategy by working in close partnership with relevant academic leaders e.g. academic Directors of Strategic Themes/Clusters, Vice-Deans (Research, Knowledge Exchange), and Deputy Associate Principal (Research and Knowledge Exchange).
- ensure that academic staff have the best quality intelligence, guidance and where appropriate bidding assistance in winning research and knowledge exchange awards and income needed to achieve the University’s Strategic Plan goals for Research and Knowledge Exchange.

Your interpersonal skills will be outstanding, and you will be able to work comfortably with a wide range of colleagues from different backgrounds.

Job Description

Brief Outline of Job:

To support detailed development of the University’s key research areas, with a particular focus on UK funding, as well as the implementation of the University’s Strategy 2030 by working in close partnership with relevant academic leaders e.g. academic Directors of Strategic Themes, Vice-Deans (Research, Knowledge Exchange), and Deputy Associate Principal (Research and Knowledge Exchange). To ensure that academic staff have the best quality intelligence, guidance and, where appropriate, bidding assistance in winning research and knowledge exchange awards and income needed to achieve the University’s strategic goals for Research and Knowledge Exchange. Participate in external networking and client engagement with key funders of Research & Knowledge Exchange, including funding managed by UKRI, and to work in close collaboration with industry partners to leverage public sector funding.

Main Activities/Responsibilities:

| | |
|----|---|
| 1. | In collaboration with academic champions (whether Senior Officers, Deans, Vice-Deans or individuals) shape and provide business and strategy implementation planning for key research areas, including Research Clusters and Strategic Research Themes, in order to enable growth and developed in support of the University’s Strategy 2030 and its related research and knowledge exchange income targets. (Including, supporting the winning of the strategic investment funding to support these). |
| 2. | To identify ambitious R&KE funding opportunities with a particular focus on UKRI and other major UK funders, where the University can proactively target large scale funding applications. Follow up with academic staff to ensure that, wherever possible, funding applications are made in support of targets for both Research and Knowledge Exchange income and reputation. |
| 3. | Network with external research funders, industry and other stakeholders of research, and horizon-scan within relevant domains e.g. public policy in order to support the successful promotion and realisation of opportunities per 1 & 2 above. Understand the funders’ strategy and policy frameworks and proactively impart that information to key academic staff and seek to refine academic department strategy and implementation plans accordingly. |
| 4. | Act as the University’s relationship manager for a number of key external Research and Knowledge Exchange funders with a particular focus on UK funders, including specific research programmes administered by UKRI in order to gain as much advance intelligence as possible about the funders’ policy thinking/ strategic direction, and, wherever possible ensure that Strathclyde’s voice is heard in funders’ priority setting. This involves structured stakeholder engagement management and knowledge sharing about the funders including: creating internal communities of practice for each key funder, interpreting and disseminating funders’ intentions to staff, providing institutional call management and support to bids, etc. |
| 5. | You will work with all academic departments across the University but will be encouraged to develop particular expertise in specific research areas and funders, in particular in Health-related research areas, to refine R&KE strategy, policy and implementation plans and identify and support the delivery of these plans. Network and liaise, within and across Faculties and with other RKES colleagues to identify key capabilities and areas of R&KE interest within the University, to ensure that opportunities to add value to collaborative R&KE bids are optimised and that the cross-disciplinary aspirations of the Strategy 2030 are realised. |
| 6. | Liaise with Strategic Theme/Cluster leads, Vice-Deans, Deputy and Associate Principals (R&KE) and RKES colleagues, particularly the Impact and Environment team to identify and client manage those staff and groupings whose success will have the most significant impact on research reputation and income generation. |
| 7. | Promote a better understanding among academic staff of UKRI, and other major UK research funders (e.g. NIHR, Wellcome Trust), policy and strategy and developments in the impact and other research related agendas, in particular, to increase both success and levels of funding in bids. |
| 8. | Take personal ownership of selected highly strategic bids, acting as project manager/ facilitator / translator between academics and those in other organisations, including funders. |

| | |
|-----|--|
| 9. | Where appropriate, work with the RKES Contracts Team to negotiate the principal commercial terms of contracts directly with outside bodies, especially in multi-partner collaborative R&KE relationships, to ensure that the University maximises the benefits and minimises the risks of such externally-funded R&KE contracts. |
| 10. | Provide Secretariat and agenda-setting support to University Committees and working groups with a R&KE strategy remit (e.g. RKEC) and act as RKES representative on relevant Faculty R&KE Committees, to ensure that strategy is clearly linked to implementation plans and that work undertaken both informs, and is informed by, strategic priorities. Develop policy and strategy papers to inform the workings of University Committees and working groups with a R&KE strategy remit. |

Person Specification

Educational and/or Professional Qualifications

(E=Essential, i.e. a candidate must meet all essential criteria to be considered for selection, D=Desirable)

E1 First degree or equivalent

D1 Higher degree in a relevant subject.

Experience

E2 Significant professional experience at management level, within a relevant professional environment. Examples might include industry, commerce, the public sector or the higher education sector

E3 Successful business development experience in an environment where the principal source of income is based on competitive bids for funding where price is not the only selection criterion.

D2 Direct experience in a research environment or in working for a funder of academic research.

Job Related Skills and Achievements

E4 Strong communication and influencing skills, including the ability to influence at senior level within and outside the employing organisation.

E5 Knowledge of how research is conducted and funded, including advanced knowledge of the funding priorities and motivations of relevant R&KE funding agencies.

E6 Project management skills.

E7 Ability to self-direct with minimal inputs from higher management other than strategic scene and target-setting

D3 Personal success in developing funded research or KE proposals

Personal Attributes

E8 Confidence in presenting, speaking and “selling” to diverse audiences

E9 Conceptual thinking

E10 Able to build strong working relationships with a range of stakeholders

E11 Strong team player and motivator of staff

Application Procedure

Applicants are required to complete an application form including the name of three referees who will be contacted without further permission, unless you indicate that you would prefer otherwise. Applicants should also submit a Curriculum Vitae and a covering letter detailing the knowledge, skills and experience you think make you the right candidate for the job. Applicants should also complete the Equal Opportunities Monitoring Form.

Other Information

Further information on the application process and working at Strathclyde can be found on our website (<http://www.strath.ac.uk/hr/workforum>).

Informal enquiries about the post can be directed to Daniela Bolle, Head of Strategic Research Funding (daniela.bolle@strath.ac.uk).

Conditions of Employment

Conditions of employment relating to the Administrative and Professional staff category can be found at: [Conditions of Employment](#).

Rewards and Benefits

Our staff have access to a wide range of outstanding benefits that include financial rewards, family friendly and wellbeing benefits and career development opportunities, details of which can be found [here](#).

Probation

Where applicable, the successful applicant will be required to serve a 12 month probationary period.

Pension

The successful applicant will be eligible to join the Universities' Superannuation Scheme. Further information regarding this scheme is available from [Payroll and Pensions](#).

Relocation

Where applicable, the University offers a relocation package to support new employees who meet the eligibility criteria. The relocation package is offered as a contribution towards costs incurred, and is designed to be flexible, allowing staff to use the financial support available in the way that will be most helpful to them. Further details are outlined in the Relocation Policy.

Interviews

Interviews for this post are anticipated to be held on Tuesday, 29 October 2024.

Equality and Diversity

The University of Strathclyde is a socially progressive institution that strives to ensure equality of opportunity and celebrates the diversity of its student and staff community. Strathclyde is people-oriented and collaborative, offering a supportive and flexible working culture with a deep commitment to our equality, diversity and inclusion charters, initiatives, groups and networks.

We strongly encourage applications from Black, Asian and minority ethnicity, women, LGBT+, and disabled candidates and candidates from lower socio-economic groups and care-experienced backgrounds.

University Values

The University's Values capture what we're all about: who we are, what we believe in and what we stand for. [Our Values](#) have been derived from how we act and how we expect to be treated as part of Strathclyde.

