Senior Learning Technologist (Maternity Cover)

Department	Engineering Online Centre		
Faculty	Faculty of Engineering (www.strath.ac.uk/engineering/)		
Staff Category	Administrative and Professional	Reference No	650046
Reports To	Associate Director, Engineering Online Centre	Grade	7
Salary Range	£36024 - £44263	Contract Type	Fixed Term (12 months)
FTE	1 (35 hours/week)	Closing Date	07/10/2024
Working Arrangements	Hybrid. The standard requirement across the University is that at least three days per week (based on 1FTE) will be spent working on-site (with flexibility as appropriate).	On Site Facilities	Car parking, sports centre, catering.
Holidays	31 days + 11 statutory days Option to purchase additional holidays.		
Pensions	Contributory pension scheme available to all staff including generous employer contribution.		
Training	Professional Development with Organisational and Staff Development Unit (OSDU) plus external training if required.		
Family Friendly Benefits	Generous parental leave provision, on-campus nursery and options for flexible working.		
Health and Wellbeing	University Sport centre, Occupational Health service, access to health and wellbeing events, cycle to work scheme, Employee Assistance Programme, agile working and established carers support network and carer friendly policies.		

Job Advert

The Faculty of Engineering is seeking to appoint an organised and experienced Senior Learning Technologist to support academic and teaching colleagues in an expansion of online and distance learning provision including a growing portfolio of high quality online and blended degree programmes.

Reporting to the Associate Director of the Engineering Online Centre, the post holder will be a good communicator and will support and guide academic and professional services staff in creating, developing and delivering online

classes. The successful candidate(s) will be educated to degree level or equivalent with some knowledge of principles of learning and teaching, especially in an online context. You will have knowledge of course design principles, as well as experience of working in an online environment and of developing activities and content for an online learning environment. The role requires close partnership working with academic colleagues, learning technologists, and other professional services colleagues throughout the University. You will have developed online learning activities and resources in a variety of formats, working independently and as part of a team. The role will have supervision responsibilities within the EOC team. You will have excellent communication and customer facing skills, working closely with other Learning Technologists, Video Production specialists and academic and teaching staff in the production of online, blended and distance learning courses.

The post is expected to start in December 2024. Providing maternity leave cover, it will be initially appointed Fixed Term for 12 months, with potential to extend.

Applications are invited from suitable external candidates, as well as internal candidates on secondment.

Applicants are expected to provide appropriate examples of their work in their applications and be prepared to discuss these at interview.

Job Description

Brief Outline of Job:

You will develop online teaching, learning and assessment for classes and programmes to support effective student learning, thus contributing to Strathclyde's distinctive student experience.

Main Activities/Responsibilities:

1.	Provide specialist expert advice and recommendations to academic staff to support their development of online teaching, learning and assessment activities; in particular, assist them with deciding between possible technical approaches.
2.	In partnership with academic subject experts, develop and deliver appropriate online teaching, learning and assessment activities to be delivered through the University's Moodle-based online learning platform and other systems.
3.	Support academic staff in day-to-day operation of online modules, resolving any problems creatively.
4.	In partnership with colleagues in Education Enhancement and other experts in the University, support the development of online teaching, learning and assessment activities in line with current best practice, including those related to presentational and production standards.
5.	Ensure that all online teaching, learning and assessment activities are developed in line with appropriate and robust principles of learning and teaching.
6.	Contribute to the review and revision of online modules and programmes, learning from student and staff feedback and from analysis of system-generated data, for example learning analytics.
7.	Contribute to the strategic development of the University's online course portfolio, taking account of successes and building on strengths.
8.	Ensure that all online teaching, learning and assessment materials comply with statutory and institutional requirements (e.g. suitable copyright clearance, attribution and licensing).
9.	Ensure that all teaching, learning and assessment materials developed are labelled, categorised and stored in line with University protocols, to support maximum reusability.

1.	Provide specialist expert advice and recommendations to academic staff to support their development of online teaching, learning and assessment activities; in particular, assist them with deciding between possible technical approaches.

Person Specification

Educational and/or Professional Qualifications
(E=Essential, i.e. a candidate must meet all essential criteria to be considered for selection, D=Desirable)

E1 Educated to degree level (or equivalent professional work experience)

D1 Postgraduate Certificate in Teaching and Learning in Higher Education or equivalent

Experience

E2 Experience of providing advice and guidance to subject experts in the development of online and/or blended courses

E3 Experience of managing course development projects to successful conclusion on time, to budget and to quality

E4 Breadth and depth of knowledge and expertise in virtual learning environments (VLE), particularly Moodle, in addition to other learning technologies and software

E5 Experience of negotiating and working collaboratively with diverse professional and academic colleagues

D2 Demonstrable experience of developing and delivering training materials to support the development and use of learning technologies

D3 Experience of providing responsive and timely support in the use of learning technologies

Job Related Skills and Achievements

E6 An awareness and understanding of current and emerging trends in technology-enhanced learning

E7 Excellent organisation, prioritisation and time management skills

E8 Ability to use a range of technological devices, applications and software

Personal Attributes

E9 Excellent communication, interpersonal and presentation skills, with the ability to effectively engage with diverse groups and to transfer skills and knowledge to stakeholders

E10 Ability to work under pressure and to tight deadlines

E11 Proactive, able to apply initiative to maintain progress, organised and forward thinking

E12 Ability to work well as part of a team and on their own initiative

Other Relevant Factors

D4 Experience of working in Higher Education in a similar role

D5 An awareness of the need to maintain the confidentiality of sensitive information

D6 An awareness digital accessibility requirements and experience implementing them

E13 Educated to degree level (or equivalent professional work experience)

D7 Postgraduate Certificate in Teaching and Learning in Higher Education or equivalent

Experience

E14 Experience of providing advice and guidance to subject experts in the development of online and/or blended courses

E15 Experience of managing course development projects to successful conclusion on time, to budget and to quality

E16 Breadth and depth of knowledge and expertise in virtual learning environments (VLE), particularly Moodle, in addition to other learning technologies and software

Application Procedure

Applicants are required to complete an application form including the name of three referees who will be contacted without further permission, unless you indicate that you would prefer otherwise. Applicants should also submit a Curriculum Vitae and a covering letter detailing the knowledge, skills and experience you think make you the right candidate for the job. Applicants should also complete the Equal Opportunities Monitoring Form.

Other Information

Further information on the application process and working at Strathclyde can be found on our website (http://www.strath.ac.uk/hr/workforus).

Informal enquiries about the post can be directed to Dr Doug Bertram, Associate Director, Engineering Online Centre (douglas.bertram@strath.ac.uk).

Conditions of Employment

Conditions of employment relating to the Administrative and Professional staff category can be found at: Conditions of Employment.

Rewards and Benefits

Our staff have access to a wide range of outstanding benefits that include financial rewards, family friendly and wellbeing benefits and career development opportunities, details of which can be found here.

Probation

Where applicable, the successful applicant will be required to serve a 9 month probationary period.

Pension

The successful applicant will be eligible to join the Universities' Superannuation Scheme. Further information regarding this scheme is available from Payroll and Pensions.

Relocation

Where applicable, the University offers a relocation package to support new employees who meet the eligibility criteria. The relocation package is offered as a contribution towards costs incurred, and is designed to be flexible, allowing staff to use the financial support available in the way that will be most helpful to them. Further details are outlined in the Relocation Policy.

Interviews

Formal interviews for this post will be held on 21/10/2024.

Equality and Diversity

The University of Strathclyde is a socially progressive institution that strives to ensure equality of opportunity and celebrates the diversity of its student and staff community. Strathclyde is people-oriented and collaborative, offering a supportive and flexible working culture with a deep commitment to our equality, diversity and inclusion charters, initiatives, groups and networks.

We strongly encourage applications from Black, Asian and minority ethnicity, women, LGBT+, and disabled candidates and candidates from lower socio-economic groups and care-experienced backgrounds.

University Values

The University's Values capture what we're all about: who we are, what we believe in and what we stand for. Our Values have been derived from how we act and how we expect to be treated as part of Strathclyde.