

# Teaching Associate (Maternity Leave Cover)

Department	Mechanical and Aerospace Engineering ( <a href="http://www.strath.ac.uk/engineering/mechanicalaerospaceengineering/">www.strath.ac.uk/engineering/mechanicalaerospaceengineering/</a> )		
Faculty	Faculty of Engineering ( <a href="http://www.strath.ac.uk/engineering/">www.strath.ac.uk/engineering/</a> )		
Staff Category	Teaching	Reference No	642235
Reports To	Director of Education	Grade:	7
Salary Range:	£36,024 - £44,263	Contract Type:	Fixed Term (12 months)
FTE	1 (35 hours/week)	Closing Date	12/09/2024

## Job Advert

The Department of Mechanical & Aerospace Engineering is top-rated for Mechanical Engineering in Scotland and offers a full range of mechanical and aerospace engineering courses at Undergraduate (UG) and Postgraduate Taught (PGT) levels ([www.strath.ac.uk/mae](http://www.strath.ac.uk/mae)) as well as an active and successful research and knowledge exchange culture. We are currently seeking to employ a Teaching Associate to contribute to teaching across the broad spectrum of our mechanical engineering programmes. The Teaching Associate will work as part of the Department's teaching and education team and will independently deliver and administer taught modules at all levels as well as supervise undergraduate and MSc projects, develop new teaching materials, and contribute to academic administration, recruitment, and internationalisation activities within the Department.

Applicants must have a good honours degree in Mechanical or Aerospace/Aeronautical Engineering and a PhD (or equivalent professional experience) in an appropriate discipline. Sufficient depth of knowledge of the specialist areas is essential for the independent delivery of established UG & PGT teaching programmes and to enable contribution to programme development and scholarship activities. Excellent communication skills, the ability to work within a team environment and planning and organisational skills are all essential.

## Job Description

### Brief Outline of Job:

To independently deliver and administer a range of established Undergraduate and Postgraduate (Taught) modules and undertake student assessment activities, with support and guidance from senior colleagues as required; to supervise undergraduate and MSc projects (individual and group); to collaborate with colleagues on programme development and curriculum changes; to engage in relevant scholarship, professional and knowledge exchange activities; and support and engage in citizenship roles within the department and associated administrative activities.

### Main Activities/Responsibilities:

1.	As part of our teaching team, deliver a range of taught modules at UG & PGT levels, with guidance from senior colleagues as required, in a manner that supports a research-informed approach to student learning.
2.	Plan and manage own workload (teaching, tutorials, assessment, administration, and scholarship), with guidance from colleagues as required.
3.	Develop new content, teaching materials and methods of delivery, using appropriate teaching and learning approaches, with guidance, to ensure that defined learning objectives are met.
4.	Undertake student assessment and examination activities, with guidance, including the provision of appropriate feedback to students.

5.	Supervise students as required, providing direction, support, and guidance.
6.	Critically evaluate and reflect on teaching practice and methodology and collaborate with colleagues on programme development activities and in the planning and implementation of curriculum changes.
7.	Contribute to scholarship activities, continually updating professional knowledge and skills and incorporating this learning as appropriate into teaching delivery.
8.	Collaborate with colleagues on the development of knowledge exchange activities by, for example, participating in initiatives which establish educational links with industry and influence public policy and the professions.
9.	Contribute in a developing capacity to Department/School, Faculty and/or University administrative and management functions and committees.
10.	Contribute to cognate research activities by providing specialist input based on professional expertise, experience, and qualifications/registration.
11.	Engage in continuous professional development, which may include establishing, in a developing capacity, a personal portfolio of research activity.

## Person Specification

### Educational and/or Professional Qualifications

(E=Essential, i.e. a candidate must meet all essential criteria to be considered for selection, D=Desirable)

E1 Applicants must have a good honours degree in Mechanical or Aerospace/Aeronautical Engineering and a PhD (or equivalent professional experience) in an appropriate discipline

D1 Membership of relevant Chartered/professional bodies (including Higher Education Academy)

### Experience

E2 Sufficient breadth or depth of knowledge in the relevant discipline/s to deliver established teaching programmes at Undergraduate and Postgraduate (Taught) levels and to contribute to programme development and scholarship activities

E3 Ability to translate knowledge of advances in subject area into teaching and assessment methods and materials

D2 Experience of supervising students (or other supervisory experience)

D3 Experience of Undergraduate and Postgraduate (Taught) teaching and curriculum development

### Job Related Skills and Achievements

E4 Developing knowledge of teaching and student assessment methods

E5 Ability to plan and organise own workload effectively

E6 Ability to work within a team environment

D4 Experience of relevant scholarship and/or research activities

D5 Experience of knowledge exchange related activities

### Personal Attributes

E7 Excellent interpersonal and communication skills, with the ability to listen, engage and persuade, and to present complex information in an accessible way to a range of audiences

## Application Procedure

Applicants are required to complete an application form including the name of two referees who will be contacted without further permission, unless you indicate that you would prefer otherwise. Applicants should also complete the Equal Opportunities Monitoring Form.

## Other Information

Further information on the application process and working at Strathclyde can be found on our website (<http://www.strath.ac.uk/hr/workforum>).

Informal enquiries about the post can be directed to Dr Emma Henderson, Director of Education ([e.henderson@strath.ac.uk](mailto:e.henderson@strath.ac.uk)).

## Conditions of Employment

Conditions of employment relating to the Teaching staff category can be found at: [Conditions of Employment](#).

## Rewards and Benefits

Our staff have access to a wide range of outstanding benefits that include financial rewards, family friendly and wellbeing benefits and career development opportunities, details of which can be found [here](#).

## Basic Disclosure

This role requires the satisfactory outcome of a Basic Disclosure Scotland Check. The successful applicant will be asked to carry out a Basic Disclosure Scotland Check. Whether an outcome is satisfactory will be determined by the University.

## Probation

Where applicable, the successful applicant will be required to serve a 9 month probationary period.

## Pension

The successful applicant will be eligible to join the Universities' Superannuation Scheme. Further information regarding this scheme is available from [Payroll and Pensions](#).

## Relocation

Where applicable, the University offers a relocation package to support new employees who meet the eligibility criteria. The relocation package is offered as a contribution towards costs incurred, and is designed to be flexible, allowing staff to use the financial support available in the way that will be most helpful to them. Further details are outlined in the Relocation Policy.

## Interviews

Formal interviews for this post will be held on 26/09/2024.

## Equality and Diversity

The University of Strathclyde is a socially progressive institution that strives to ensure equality of opportunity and celebrates the diversity of its student and staff community. Strathclyde is people-oriented and collaborative, offering a supportive and flexible working culture with a deep commitment to our equality, diversity and inclusion charters, initiatives, groups and networks.

We strongly encourage applications from Black, Asian and minority ethnicity, women, LGBT+, and disabled candidates and candidates from lower socio-economic groups and care-experienced backgrounds.

## University Values

The University's Values capture what we're all about: who we are, what we believe in and what we stand for. [Our Values](#) have been derived from how we act and how we expect to be treated as part of Strathclyde.

